

## Senior CAD Technician – Site & Energy Team

Stahl Sheaffer is currently seeking to hire a **Senior CAD Technician** to join our Site and Energy Team in our Canonsburg, Pennsylvania office location.

### Responsibilities:

- Develop, maintain, and enforce companywide and discipline-specific AutoCAD standards
- Serve as working team lead to develop drawing and documentation packages
- Work closely with multiple engineers & designers to coordinate drafting of accurate drawing packages
- Work with IT staff to manage licensing and optimize systems for AutoCAD production work
- Plot, batch plot, scan and issue project drawing and documentation packages
- Support multiple project and client deadlines and deliverables
- Mentor and train support staff
- Draft in AutoCAD Civil 3D environments
- Mentor AutoCAD staff

### Minimum Requirements for the Position:

- Associate's degree (additional years of experience may be considered in lieu of degree)
- A minimum of 5 years drafting with current editions of AutoCAD environments
- Experience in a variety of civil engineering projects
- Knowledge of drafting principles, techniques and procedures
- Established ability to coordinate with engineering staff to develop production packages
- Ability to manipulate vector and raster drawing files in AutoCAD
- Ability to draft plans and drawings from engineer provided markups
- Experience with file sharing, document management and collaboration tools
- Strong professional verbal and written communication skills within a team environment
- Ability to operate in a fast-paced engineering/production environment
- High level of attention to detail

### Preferred Qualifications:

- A highly organized approach to tasks and a high level of initiative
- Ability to use design concepts from the engineering staff to create plan documents that specify design intent
- Ability to provide design suggestions, review and ensure documents are compliant with company standards
- Excellent oral, written, and interpersonal communication with co-workers, clients, and the general public
- Proficiency with Microsoft Office programs including Word, Excel, and PowerPoint
- Ability to complete projects independently and/or in a small team in a responsible and timely manner

# JOIN our team

*We believe our employees make our firm successful, and we continue to seek qualified, highly motivated individuals who share our principles of personal and professional commitment and accountability*

[careers@stahlsheaffer.com](mailto:careers@stahlsheaffer.com)

## Join a firm with the opportunity to:

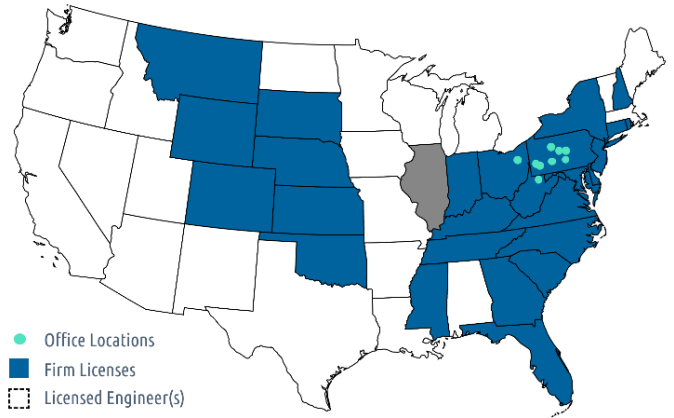
- Build professional skills
- Develop business relationships
- Get involved in company and community events
- Bring value to clients through your contributions
- Celebrate with colleagues

## Our areas of expertise include:

- Bridge design & inspection
- Building structural design
- Construction inspection & administration
- Environmental services
- Geotechnical services
- GIS services
- Site engineering
- Survey & 360° scanning
- Transportation engineering

## Stahl Sheaffer provides an extensive benefits package:

- Nine Paid Holidays
- Vacation and Sick Leave
- PPO Health Insurance
- 401(k) Savings Plan with a Safe Harbor Matching Contribution
- Health Reimbursable Agreement
- Company paid Dental and Vision Insurance, with the option to buy-up to a plus dental plan
- Company Paid Life, AD&D, Short-term & Long-term Disability Insurance with the option to buy-up life insurance
- Flexible Spending Account program
- Licensure Assistance
- Training Assistance
- Educational Assistance



- Canonsburg, PA (Lab)
- Clearfield, PA
- Ebensburg, PA
- Harrisburg, PA
- Selinsgrove, PA
- Southpointe, PA
- State College, PA (HQ)
- Morgantown, WV
- Akron, OH

***Our ongoing relationships with clients and our business development pursuits provide opportunities for cross-discipline collaboration within our firm as well as teaming experience with other AEC firms...among many other benefits!***

